

Date of issue: Thursday, 26 September 2019

MEETING	COUNCIL
DATE AND TIME:	THURSDAY, 26TH SEPTEMBER, 2019 AT 7.00 PM
VENUE:	COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EJ
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 01753 787503

SUPPLEMENTARY PAPERS

The following Papers have been added to the agenda for the above meeting:-

* Item 6 is an updated version of the papers circulated with the agenda.

PART 1

<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
6	Proportionality and Appointments to Committees	1 - 10	All

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SLOUGH BOROUGH COUNCIL**REPORT TO:** Council**DATE:** 26th September 2019**CONTACT OFFICER:** Catherine Meek
(For all enquiries) Head of Democratic Services
(01753) 875011**WARD(S):** All**PART I**
FOR DECISION**PROPORTIONALITY AND APPOINTMENT TO COMMITTEES****1. Purpose of Report**

- 1.1 To advise the Council of revised proportionality entitlements following a change to the membership of the Labour Group, agree the allocation of seats on Committees and make the necessary appointments to seats on the Council's Committees that were appointed on 16th May.
- 1.2 To notify the Council of the establishment of a Cabinet Commercial Sub-Committee and the Lead Members the Leader has appointed to it.

2. Recommendations

The Council is requested to resolve:

- (a) That the revised proportionality and entitlement to committee seats as set out in Appendix 1 be noted and that seats be allocated in accordance with the rules of proportionality as set out therein;
- (b) That Councillor Sharif be appointed to the Licensing Committee in place of Councillor Bains.
- (c) That Members be appointed to the seats allocated in accordance with the nominations received from political groups as follows:
- Overview and Scrutiny Committee – Councillor Matloob in place of Councillor Sharif
 - Education and Children's Service Scrutiny Panel – Councillor Sadiq in place of Councillor Sharif.
 - Appeals Committee – Councillor Hulme in place of Councillor Bains.
 - Employment & Appeals – Councillor Sadiq in place of Councillor Hussain
- (d) That the report of Leader notifying the Council of the establishment of a Cabinet Commercial Sub-Committee be received.
- (e) That the report of the Leader on the appointment of the Lead Members (the Cabinet) and their revised portfolios be received (Appendix 3).
- (f) That Councillor Brooker be appointed as the Chair of the Employment & Appeals Committee.

(g) That it be noted that the Councillor Carter will be the Co-Chair of the Joint Parenting Panel as Lead Member for Children & Schools be noted.

(h) That Councillors as detailed below be appointed as the Outside Body representative on the following:

- i. Slough Children's Partnership Board; Councillor Carter to replace Councillor Sadiq
- ii. Slough Local Safeguarding Children's Board; Councillor Carter to replace Councillor Sadiq
- iii. South East Employers (Deputy) Councillor Brooker to replace Councillor Hussain
- iv. Berkshire Pension Fund Advisory Panel; Councillor Brooker to replace Councillor Bains

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

Effective, transparent and equitable decision making processes are an essential pre-requisite to the delivery of all the Council's priorities.

4. Other implications

(a) Legal Implications

The recommendations within this report meet legal requirements, primarily in Part 1 of the Local Government and Housing Act 1989 and associated Regulations. Any proposed departure from political proportionality can only be agreed if no member votes against the proposal.

(b) Financial Implications

There are no other workforce, financial or other implications arising from this administrative report.

5 Supporting Information

Group Membership/Proportionality

5.1 A Notice has been received in accordance with Regulation 10 (c) of The Local Government (Committees and Political Groups) Regulations 1990, advising that Councillor Sharif is no longer to be treated as a member of the Labour Group. Councillor Sharif is therefore an Independent Councillor.

5.2 Proportionality and allocation of Committee Places has been re-calculated based on revised Group Membership and Appendix 1 details entitlement to Committee Places. The result of the change in the membership of the Labour Group from 37 to 36 is that the Labour Group lose one seat on Licensing Committee.

5.3 Proportionality entitles the two independent Councillors (Councillors Sandhu and Sharif) to two seats in total. Councillor Sandhu was appointed to the Overview and Scrutiny Committee on 16th May.

Committee/Panel appointments

- 5.4 The change in Group Membership results in a Labour Group vacancy on the Overview and Scrutiny Committee and Education and Children's Services Panel in place of Councillor Sharif. Nominations for these vacancies have been received from the Labour Group and are set out in paragraph 2 (c).
- 5.5 The report of the Leader of the Council on the appointment of the Cabinet, as set out in Appendix 3, necessitates a number of changes to committees, panels and some outside bodies. The changes primarily arise due to the restrictions in law or the Constitution of members of the Executive sitting on particular committees and on outside bodies where the Lead Cabinet Member would normally represent the authority.
- 5.6 The changes are summarised as follows:
- Appeals Committee – a vacancy arises to replace Councillor Bains as he is unable to sit on the Committee as Lead Member with responsibility for human resources.
 - Employment & Appeals Committee – a vacancy has arisen as Chair as it is not considered best practice for the Lead Member responsible for human resources to be chair of the Committee. A vacancy also arises to replace Councillor Hussain on the Committee.
 - Licensing Committee – a vacancy arises to replace Councillor Bains following his appointment to the Cabinet. The only members of the Executive able to sit on the Licensing Committee are those with Lead Member responsibility for Licensing functions.
 - Joint Parenting Panel – the Terms of Reference of the Panel state that the Co-Chair is the Lead Member for Children & Schools, therefore Councillor Carter has taken this role.
 - Outside bodies – Lead Members usually represent the Council on the following bodies: Slough Children's Partnership Board; Slough Local Safeguarding Children's Board. The Chair of Employment & Appeals Committee usually represents the Council on South East Employers and Berkshire Pension Fund Advisory Panel. The Council is invited to change the representatives on these bodies to in line with the revised Lead Members/Committee Chairs.

Cabinet Commercial Sub-Committee

- 5.5 The Executive Procedure Rules require the Leader to inform the Council of the establishment, terms of reference and membership of any Sub-Committees of the Cabinet.
- 5.7 At its meeting on 17th June 2019 the Cabinet agreed that a Commercial Sub-Committee be set up to maximise existing and future commercial and business development opportunities within the Council.
- 5.8 The terms of reference of the Sub-Committee were agreed by the Cabinet on 16th September 2019 and are set out in Appendix 2. The Leader of the Council will chair the Sub-Committee and appoint three other Lead Members each year with the relevant portfolios to serve on the Sub-Committee. For 2019/20, the Leader has appointed the Lead Members for Governance & Customer Services, Housing &

Community Safety and Transport & Environmental Services. The first meeting of the Sub-Committee is scheduled for 1st October 2019.

6 Appendices

Appendix 1 – Proportionality.

Appendix 2 – Cabinet Commercial Sub-Committee Terms of Reference.

Appendix 3 – Report of the Leader on appointments to the Cabinet.

7 Background Papers

None.

September 2019

	Total No. of Seats on Body	Labour (36) (85.71%)	Conservative (4) (9.52%)	Independent (1) (2.35%) Cllr Sandhu	Independent (1) (2.35%) Cllr Sharif
Cabinet (Executive)	8	8			
Trustee Committee	7	6	1	0	0
Audit and Corporate Governance	7	6	1	0	0
Overview & Scrutiny	9	8	0	1	0
Planning	9	8	1	0	0
Licensing	11	9	1	0	1
Employment & Appeals	9	8	1	0	0
<u>TOTAL SEATS ALLOCATED</u>	45	39	4	1	1
<u>GROUP SEAT ENTITLEMENT (Basket)</u>		39 (38.56)	4 (4.3)	1 (1.06)	1 (1.06)

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Cabinet Commercial Sub-Committee –

Terms of Reference

Purpose of the Committee

To maximise existing and future commercial and business development opportunities within Slough Borough Council.

The Committee will act in accordance with the following principles:

The Guiding Principles:

- G1) Foster a commercial environment, within SBC, where individuals and commercial activities are empowered to challenge perceived ways of working, develop new ideas to increase efficiency, generate income streams and reduce operating costs for SBC.
- G2) Balance commerciality and income generation with social responsibility and financial prudence.
- G3) Provide leadership and oversight of strategy and operational delivery to maximise effectiveness and ensure that the activities of the Council's commercial functions complement the Asset & Estate Management Strategy and Housing Strategy.
- G4) Promote the delivery of regeneration, innovation and growth across all commercial functions.
- G5) Set out clear and achievable strategic objectives for each of Council's commercial functions to make sure they operate in an integrated way which supports the delivery of the Council's wider goals and objectives.
- G6) Promote ambition and innovation so that SBC captures as much income and wealth as possible from the future regeneration of Slough for the benefit of Slough's residents..

The Commercial Committee's remit is as follows:

- 1) Implement a Commercial Strategy and develop an Action Plan that brings together all existing commercial activities including (but not limited to) Slough Urban Renewal (SUR), the Strategic Acquisition Board (SAB), the Council's Housing Companies (including DISH), the proposed Environmental Services Trading Company and other new commercial activities that arise.
- 2) Oversee the 'commercial' strand of the Council's ongoing Transformation Programme to ensure it complies with the Committee's Guiding Principles'.

- 3) Consider business plans and business cases linked to new commercial activities and make recommendations to Cabinet or full Council, as appropriate.
- 4) Monitor and review agreed performance targets from each commercial function and recommend action as required.
- 5) Review proposed land acquisition and/or property investment proposals, taking into account the extent to which the proposition fulfils the Council's policy objectives against a set of agreed criteria.
- 6) Make strategic land acquisition decisions on behalf of the Council in line with processes agreed via the Strategic Acquisition Board (SAB).
- 7) Report acquisitions to Cabinet.
- 8) Oversee the development, and monitor progress, against the Council's 15-year financial plan.

Membership

The meetings will be chaired by The Leader of the Council and will also comprise of three additional Cabinet members, to be appointed by the Leader at the start of the municipal year.

The Committee will be quorate when at least three members are present.

The meetings will be supported by the following officers:

Director of Finance & Resources (Section 151)

Director of Regeneration

Service Lead Finance

Service Lead Housing Development & Contracts

Other officers may attend as required.

Meetings

A minimum of four meetings will be held each municipal year. The meeting will be serviced by the Senior Democratic Services officer and agendas will follow the usual constitutional rules applicable to Council Committees.

Outputs

The Committee will produce a bi-annual report and an annual report each year for consideration by full Council.

COUNCIL, 26th SEPTEMBER 2019**REPORT OF THE LEADER – CABINET APPOINTMENTS**

Councillor Swindlehurst	Leader of the Council and Cabinet Member for Regeneration & Strategy
Councillor Hussain	Deputy Leader of the Council and Cabinet Member for Governance & Customer Services
Councillor Anderson	Cabinet Member for Sustainable Transport and Environmental Services
Councillor Bains	Cabinet Member for Inclusive Growth & Skills
Councillor Carter	Cabinet Member for Children & Schools
Councillor Mann	Cabinet Member for Planning & Regulation
Councillor Nazir	Cabinet Member for Housing & Community Safety
Councillor Pantelic	Cabinet Member for Health & Wellbeing

The following Cabinet appointments took effect on 19th September 2019.

Minor changes to specific portfolio responsibilities were made and can be viewed from the following link:

<http://www.slough.gov.uk/moderngov/mgListExecPosts.aspx>

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